
Cabinet Procurement Committee

THURSDAY, 16TH DECEMBER, 2010 at 18:00 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, LONDON N22 8LE.

MEMBERS: Councillors Goldberg (Chair), Bevan, Kober and Reith.

AGENDA

1. APOLOGIES FOR ABSENCE (IF ANY)

2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. Late items will be considered under the agenda item where they appear. New items will be dealt with at item 9 below. New items of exempt business will be dealt with at item 13 below.

3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

4. MINUTES

To confirm and sign the minutes of the meeting of the Procurement Committee held on 25 November 2010.

5. DEPUTATIONS / PETITIONS / PRESENTATIONS / QUESTIONS

To consider any requests received in accordance with Standing Orders.

6. DISABLED ADAPTATIONS FRAMEWORK AGREEMENT EXTENSION

(Report of the Director of Adult, Culture and Community Services): To seek approval of the extension of the Disabled Adaptations Framework Agreement with the existing contractors for a period of 1 year.

7. LORDSHIP RECREATION GROUND RESTORATION PROGRAMME

(Report of the Director of Adult, Culture and Community Services): To seek approval to enter into a contract for works at Lordship Lane Recreation Ground which include the development of a new Environment Centre, restoration of the Shell Theatre, model traffic area and River Moselle. **NOT AVAILABLE AT TIME OF COLLATION**

8. AWARD OF CONTRACT FOR FITNESS SUITE EQUIPMENT SUPPLY

(Report of the Director of Adult, Culture and Community Services): To seek approval to enter into a five year contract with a suitably qualified and experienced company to provide gym equipment and associated support services over the life of the contract. **NOT AVAILABLE AT TIME OF COLLATION**

9. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at 2 above.

10. EXCLUSION OF THE PRESS AND PUBLIC

The following items are likely to be the subject of a motion to exclude the press and public as they contain exempt information which either relates to the business or financial affairs of any particular person (including the Authority holding that information) or the amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods and services.

Note by the Head of Local Democracy and Member Services

Items 11 and 12 allow for the consideration of exempt information in relation to items 7 and 8 which appear earlier on the agenda.

11. LORDSHIP RECREATION GROUND RESTORATION PROGRAMME

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12. AWARD OF CONTRACT FOR FITNESS SUITE EQUIPMENT SUPPLY

(Report of the Director of Adult, Culture and Community Services): To seek approval to enter into a five year contract with a suitably qualified and experienced company to provide gym equipment and associated support services over the life of the contract. **NOT AVAILABLE AT TIME OF COLLATION**

13. NEW ITEMS OF EXEMPT URGENT BUSINESS

To consider any items admitted at 2 above.

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and Member Services
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8 December 2010.

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MINUTES OF THE CABINET PROCUREMENT COMMITTEE
THURSDAY, 25 NOVEMBER 2010

Actions arising from Cabinet Procurement Committee are monitored and progress reported by Corporate Procurement. Officers must therefore ensure that all actions assigned to them, are fully addressed and signed off with the Contracts Management Officer in the Corporate Procurement Unit.

Councillors Goldberg (Chair), *Bevan, *Kober and *Reith

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC52.	APOLOGY FOR ABSENCE (Agenda Item 1) An apology for absence was submitted by our Chair. In the absence of Councillor Goldberg, Councillor Kober took the Chair. (Councillor Kober in the Chair)	
PROC53.	MINUTES (Agenda Item 4) RESOLVED That the minutes of the meeting held on 21 October 2010 be approved and signed.	HLDMS
PROC54.	AWARD OF CONTRACT FOR THE HARINGEY'S YOUNG PEOPLE'S SUBSTANCE MISUSE SERVICE (Report of the Director of Urban Environment - Agenda Item 6) The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information). We noted that the Haringey Young People's Substance Misuse Service would provide targeted and specialist interventions to young people based on a centrally managed but community focused service model. It would utilise generic substance misuse workers, working out of relevant services for children and young people, within borough wide networks. We also noted that the Service's main funding was from an annual grant from the Department of Health and that this grant was facing a reduction over the next year. The Pooled Treatment Budget commitment was the provision of the transitional group and the parent and wider family members' advice. This budget too was facing a decrease for 2011/12. We were informed that the contracts would include a clause that in the event of decreases in the funding of both or in either the Young People's Pooled Treatment Budget or the Adult Pooled Treatment Budget, the contract should be adjusted accordingly. The Contracts would be robustly performance managed with the providers through quarterly contract meetings.	

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	<p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.01(b) approval be granted to the award of the contract for Haringey's Young People's Substance Misuse Service to Blenheim CDP for a period of 12 months commencing on 1 April 2011 with an option to extend for a further period of up to 24 months, on the terms and conditions set out in the interleaved report; with the cost of the contract award being met from the Young People's component of the Pooled Treatment Budget with a commitment from the Adult Pooled Treatment Budget. 2. That it be noted that the cost of the contract would be met from the Young People's component of the Pooled Treatment budget and the Adult Pooled Treatment budget of the Haringey Strategic Partnership budget, these being external grants given to the Partnership for this purpose and hosted by NHS Haringey and that any variance in the allocated grants would be reflected in the annual cost of the contract. 	DUE
PROC55.	<p>STRATEGY FOR THE IMPLEMENTATION OF CONSTRUCTION RELATED CONSULTANTS SERVICES 2011 FRAMEWORKS (Report of the Director of Corporate Resources - Agenda Item 10)</p> <p>The interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>We noted that the Council's Corporate Procurement Unit including its Construction Procurement Group (CPG) had been working with other local authorities to explore collaborative working and had considered various models for the implementation of a construction consultancy arrangement.</p> <p>We noted also that the report sought our approval to adopt the implementation strategy and action plan for Construction Related Consultant Services 2011 (CRCS 2011) including the adoption of a hybrid model as a recommended way forward to enable flexible collaboration with other local authorities predominantly in North London and that this collaboration continued to be developed in this and other construction frameworks. The contract would provide consultancy services for all construction projects across all wards in the Borough and Directorates in the Council and should produce greater standardisation and consistency across participating authorities in North London.</p> <p>We were informed that Haringey would be taking the lead for managing the procurement and that a grant had been obtained from Capital Ambition to cover the management costs. An amended version of Option F – Consultancy Frameworks which was considered to be the best fit for collaboration and providing flexibility and choice was tabled and we were</p>	

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	<p>also informed that the actual lots and numbers for each lot were still to be finalised and were shown for indicative purposes at this stage. Threshold levels for Building Surveyors and Architects were still to be clarified and finalised and the various local authorities.</p> <p>RESOLVED</p> <p>That approval be granted to the proposed strategy for Construction Related Consultants Services as identified in Section 7 of the interleaved report including continued collaboration with other, predominantly North London, local authorities.</p>	DCR
PROC56.	<p>FRAMEWORK AGREEMENT FOR CONSERVATION BUILDING CONSTRUCTION - CORRECTION TO RECORD OF FRAMEWORK AWARD (Report of the Director of Corporate Resources - Agenda Item 11)</p> <p>The interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>We were informed that in the process of preparing the Framework Agreements for Conservation Building Construction an error was discovered in the list of companies to which the framework agreement was awarded by our decision on 27 April 2010 vide Minute PROC. 112 (2009/10). A company, ISG Interior Exterior Plc, had been included in the list of appointed companies in the Appendix to the report, but as they had declined to sign a parent company guarantee in relation to the framework agreement, another company, Jerram Falkus Construction Ltd, should have been included in the list of awarded companies.</p> <p>We were also informed that ISG had been informed of the issue at the time and received feedback of their disqualification, but the report to our Committee in April had included them in error. We noted that all other procurement records and communication with bidders had been managed correctly.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That approval be granted to the amendment of Minute PROC. 112 (2009/10) so as to award the Framework Agreement for Conservation Building Construction to Jerram Falkus Construction Ltd who had successfully bid for this work. 2. That the wording of Minute PROC. 112 (1) (2009/10) be amended to read as follows – <p>‘That in accordance with Contract Standing Order 11.03 framework agreements for conservation building construction works be awarded to the following companies –</p>	<p>H.Pr</p> <p>HLDMS</p>

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	<ul style="list-style-type: none">• Apollo Property Services Group Ltd• Quinn London Ltd• Coniston Limited• T&B (Contractors) Limited• Diamond Build plc• Jerram Falkus Construction Ltd'.	
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The meeting ended at 18.15 hours

CLARE KOBER
In the Chair

Agenda item:

[No.]

Cabinet Procurement Committee

On 16th December 2010

Report Title: **Disabled Adaptations Framework Agreement extension**

Report of: **Mun Thong Phung, Director of Adult, Culture and Community Services**

Signed:

Contact Officer: Pauline Walker-Mitchell, Head of Adaptations Service
Tel: 020 8489 1655

Wards(s) affected: **All**

Report for: **Key**

1. Purpose of the report (That is, the decision required)

- 1.1. To seek Cabinet Procurement Committee approval to extend the Disabled Adaptations Framework Agreement with the existing contractors for a period of 1 year.

2. Introduction by Cabinet Member (if necessary)

- 2.1. The Council established a Framework Agreement for the provision of disabled adaptations which came into effect on 23rd January 2009.
- 2.2. The Framework Agreement was awarded for a period of two years with the option to extend for a further two years on an annual basis subject to satisfactory performance of the contractors.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1. ACCS Council Plan Priorities are:
- Encouraging lifetime well-being at home, work, play and learning;
 - Promoting Independent living while supporting adults and children in need; and

- Delivering excellent customer focused cost effective services.

Full Council Plan Priorities can be found on the left hand side of the page at <http://harinet.haringey.gov.uk/index.htm>.

- 3.2. The provision of major adaptations to the residents of Haringey links with the above Council's Plan Priorities.

4. Recommendations

- 4.1. In accordance with CSOs 11.03 and 13.02, that the Disabled Adaptations Framework Agreements with Effectable Construction Services Limited and Mullaley and Company Limited be extended for a period of 1 year with an estimated total value of £3 million.

5. Reason for recommendation(s)

- 5.1. Before the Framework Agreement was established individual tenders were required for each project which resulted in unavoidable delays and increased the time taken to installation.
- 5.2. This Framework Agreement provides major adaptations to council and non council properties.
- 5.3. The extension of the existing Framework Agreement will ensure the residents of Haringey continue to receive a seamless adaptation service in a timely fashion.

6. Other options considered

- 6.1. N/A

7. Summary

- 7.1. The Disabled Adaptations Framework Agreement was awarded in January 2009 for a period of 2 years, with the option to extend for up to a further 2 years subject to satisfactory performance. The current Framework Agreement expires on 22nd January 2011.
- 7.2. The Framework Agreement has significantly reduced the time taken from referral to occupational therapy services to the provision of a major adaptation (end to end process), enhancing the service provided for the residents of Haringey living in council and non council properties.
- 7.3. The performance of the contractor has been satisfactory throughout the initial term of the Framework Agreement.

8. Chief Financial Officer Comments

- 8.1. This report request an extension to the current framework agreement with 2 providers. There is no minimum contract value implied within this framework agreement and work is only commissioned up to the value of the capital allocation for disabled adaptations (both to Council and private properties).
- 8.2. Whilst the current schedule of rates is deemed to provide good value for money the service should strive to negotiate further efficiencies where possible.

9. Head of Legal Services Comments

- 9.1. The Framework Agreement to which the report relates was advertised in the Official Journal of the European Union in accordance with the Public Contracts Regulations 2006.
- 9.2. As stated in paragraph 7.1 above, the Framework Agreement contains a provision for extension for up to 2 years.
- 9.3. The value of the extension proposed within this report exceeds £250,000 and, as a consequence, it may only be approved by the Cabinet Procurement Committee in accordance with CSO 13.02.
- 9.4. The Head of Legal Services sees no legal reasons preventing Members from approving the recommendations in paragraph 4 of the report.

10. Head of Procurement Comments – [Required for Procurement Committee]

- 10.1. The Framework Agreement allows extensions of up to 2 years and this report to Members is seeking to exercise the option for an initial extension period of 1 year.
- 10.2. Contractor performance is closely monitored and the remaining 2 contractors on the Framework Agreement continue to meet Council expectations.
- 10.3. An extension to the Framework Agreement would be in the Council's overall best interest and benefiting local residents in need of the related services.

11. Equalities & Community Cohesion Comments

- 11.1. The framework agreement will benefit all wards within the Borough.

12. Consultation

- 12.1. No consultation was required

13. Service Financial Comments

- 13.1. This report request an extension to the current framework agreement with 2 providers. Work is only commissioned up to the value of the capital allocation for disabled adaptations (both to Council and private properties). There are therefore no further financial implications from the extension of the contracts.

13.2. Efficiencies
N/A.

14. Use of appendices /Tables and photographs

14.1. N/A

15. Local Government (Access to Information) Act 1985

15.1. Disabled Adaptations are provided under the following legislation: Chronically Sick and Disabled Persons Act 1970, Housing Grants, Construction and Regeneration Act 1996, Circular 17/96 Annex I, NHS & Community Care Act 1990, Carers (Recognition and Services) Act 1995, Carers and Disabled Children Act 2000, Children Act 1989, Disability Discrimination Act 1995 and the Local authorities discretionary powers to provide financial assistance for housing adaptations.